

# United States Department of the Interior

## BUREAU OF LAND MANAGEMENT

Nevada State Office

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Instruction Memorandum No. NV-2002-086

Expires: 9/30/2003

To: Deputy State Directors, Nevada State Office

From: Deputy State Director, Support Services

Subject: Numbering of Instruction Memorandums and Information Bulletins

This memorandum will establish a system to ensure the numbering of temporary directives is consistent and avoids confusion at the advent of Fiscal Year 2003. All Instruction Memorandums (IM) and Information Bulletins (IB) issued in Fiscal Year 2003 must be numbered with a 4-digit year identifier, e.g., the first IM issued by the Nevada State office will be IM-NV-2003-001, and the first IB issued by the Nevada State Office will be IB-NV-2003-001. The expiration notation on the Nevada Instruction Memorandums will be "Expires: 9/30/2004."

If you have any questions, please call Joanne Woodruff at 775-861-6461.

Signed By:  
David Firth  
Deputy State Director, Support Services

Authenticated By:  
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